

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

DEVELOPMENT CABINET ADVISORY COMMITTEE

At: Committee Room 5, Guildhall, Swansea

On: Wednesday, 21 September 2016

Time: 3.00 pm

Chair: Councillor Philip Downing

Membership:

Councillors: C Anderson, C R Doyle, R D Lewis, P Lloyd, P M Matthews, P B Smith, G J Tanner, C Thomas and T M White

AGENDA

Page No.

- 1 **Apologies for Absence.**
- 2 **Disclosures of Personal and Prejudicial Interests.**
www.swansea.gov.uk/disclosuresofinterests
- 3 **Minutes.** 1 - 3
To approve and sign the minutes of the previous meeting(s) as a correct record.
- 4 **Swansea Market.** 4 - 11
- 5 **Pedestrianisation of Wind Street (verbal).**
- 6 **Tree Policy.** 12 - 14
- 7 **Review of Flytipping.** 15
- 8 **Chair's Update (verbal).**
- 9 **Workplan.** 16

Next Meeting: Wednesday, 19 October 2016 at 3.00 pm



Huw Evans

Head of Democratic Services

Wednesday, 14 September 2016

Contact: Democratic Services - (01792) 636923

CITY AND COUNTY OF SWANSEA

MINUTES OF THE DEVELOPMENT CABINET ADVISORY COMMITTEE

HELD AT COMMITTEE ROOM 5, GUILDHALL, SWANSEA ON
WEDNESDAY, 17 AUGUST 2016 AT 3.00 PM

PRESENT: Councillor P Downing (Chair) Presided

Councillor(s)

C Anderson
P B Smith

Councillor(s)

R D Lewis
T M White

Councillor(s)

P M Matthews

Officer(s)

Ian Beynon	Development & Outreach Manager
Stephen Cable	Children's Play Officer
Allison Lowe	Democratic Services Officer
Mark Russ	Parks and Street Cleansing Services Manager
Ian Whettleton	Divisional Officer Waste Management
Frances Williams	Team Leader Enforcement, Fly Tipping and Litter

Apologies for Absence

Councillor(s): C R Doyle, P Lloyd, G J Tanner and C Thomas

22 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

23 **MINUTES.**

RESOLVED that the Minutes of the Special Development Cabinet Advisory Committee held on 6 July 2016 and the Development Cabinet Advisory Committee held on 20 July 2016 be approved and signed as a correct record.

24 **OPEN SPACES STRATEGY.**

Ian Beynon, Development & Outreach Manager updated the Committee on the current status of the Strategy document, which was almost complete. Figures in relation to Nature Reserves, Sites of Importance for Nature Conservation and Sites of Special Scientific Interest were awaited.

Stephen Cable, Children's Play Officer circulated a copy of the draft Equality Impact Assessment (EIA) Report, which was currently with the relevant Heads of Service and would be submitted to Access to Services Officers for consideration and approval. He reiterated that Access to Services would continue to be involved throughout the whole consultation process. Outcomes from the consultation would be included in the Open Spaces Strategy action plan.

The Chair thanked the Officers for their work involved in drafting the Strategy document.

RESOLVED that the final Strategy document be forwarded to the Cabinet Member for Wellbeing and Healthy City for his consideration.

25 **REVIEW OF FLYTIPPING.**

Ian Whettleton, Divisional Officer Waste Management and Fran Williams, Team Leader Enforcement, Fly Tipping and Litter attended to update the committee in relation to the following:

1. How many prosecution cases had been taken by local authority enforcement officers in the last year;
2. A sample of 5 cases outlining how the cases had been dealt with.

The Committee discussed the various course of action taken in relation to each of the cases and the evidence required in order to proceed with the prosecutions. Members asked various questions, which were answered by the Officers.

The Officers explained that Fixed Penalty Notices could be issued in relation to offences committed under Section 46 of the Environmental Protection Act 1990, eg domestic waste (black bags) but under current Welsh Government legislation fixed penalty notices could not currently be issued in relation to Section 33 and Section 34 (1) of the Environmental Protection Act 1990, eg Flytipping.

In addition they outlined the following Domestic and Commercial Waste information:

From April 2015 to date

723 statutory notices for domestic waste have been issued

139 fixed penalty notices have been served for breach of notice. £100 reduced to £60 if paid within 7 working days.

44 statutory notices against businesses have been issued

12 fixed penalty notices have been served for breach of notice. £180 reduced to £90 if paid within 7 working days.

The Officers reiterated that a large proportion of the work carried out by the Enforcement team involved working with the public, educating people and trying to assist them with any refuse problems that may occur.

A discussion ensued in relation to publishing details of successful prosecutions and linking these in with positive recycling statistics on the Council web site. In addition the Committee suggested that information on the Fly Tipping web pages should be enhanced to include what not to do when instances of Fly Tipping are encountered.

The Officers stated that approximately 1000 recorded service requests per month were received by the Enforcement Team.

The Chair thanked the officers for the information provided.

RESOLVED that the information be noted and the officers provide a breakdown of the monthly service request figures by the next meeting.

26 **CHAIRS UPDATE. (VERBAL)**

The Chair reported the following updates:

- 1) **Pedestrianisation of Wind Street** – The City Centre Manager had devised a questionnaire which would be hand delivered and hand collected to the relevant businesses;
- 2) **Swansea Market (Provision of a Public Toilet)** – An update would be provided at the next meeting scheduled for 21 September 2016;
- 3) **Morrison District Shopping Centre** - The Chair would arrange a second site visit on a Wednesday morning in the next few weeks.

RESOLVED that the Chairs update be noted.

27 **WORKPLAN.**

The Chair presented the Work Plan for 2016-2017.

RESOLVED that the Work Plan be noted.

The meeting ended at 4.06 pm

CHAIR

Agenda Item 4

Report of the Head of Planning & City Regeneration

Development Cabinet Advisory Committee - 21 September 2016

SWANSEA INDOOR MARKET

Purpose:	To enable Development Cabinet Advisory Committee to consider its position regarding the provision of public toilet facilities in Swansea Market.
Report Author:	Lisa Wells (City Centre Manager)
Finance Officer:	Paul Roach
Legal Officer:	Sandie Richards
Access to Services:	Phil Couch
Recommendations:	<ol style="list-style-type: none">1. Preliminary options to install toilet facilities in the Market over the short term are discounted.2. Further scoping and feasibility work are endorsed to develop a programme of works with focus on public toilets on which external funding may be sought.3. Consideration is given to how the feasibility and subsequent works may be funded and resourced in the context of the wider masterplan for the City Centre and competing priorities for funding.4. A detailed Equality Impact Assessment (EIA) will be required at the appropriate time to identify specific equalities issues associated with this project.

1. Summary

1.1 The report follows on from the presentation and verbal report that was given by the City Centre Manager to Development Cabinet Advisory Committee (CAC) on 16 March and the site meeting that subsequently took place with several members of the committee during April.

2. Background

2.1 The Market has been managed by City Centre Management, which is part of Planning and City Regeneration, since 2003.

2.2 Through stall holder rents an annual gross income is derived to the Council of just under £1.1 million approximately half of which are operating costs the majority of which are covered by the service charge element of the trader rents.

- 2.2 The Market maintains a consistent high level of occupancy of over 100 businesses. The majority of stall-holders hold ten year leases that are in the process of being renewed which will provide more robust terms and conditions to assist the Market's operational management.
- 2.4 The Market benefits from a comprehensive marketing and events programme which was acknowledged by NABMA, a national authority on markets, in awarding it the prestigious title of Britain's Best Large Indoor Market in 2015. The Market also retains Trip Advisor's seal of excellence and was recently awarded a Swansea Life Award in the category of 'Best visitor experience'.
- 2.5 The current Market building, which is Wales' largest indoor market, dates from 1961 since which it has largely been subject to piecemeal refurbishment measures. In February 2006 the sum of £755,000 was allocated to a range of improvements including upgraded entrances and improved ventilation. More recently, through capital investment and Welsh Government funding, works to replace the Market roof and upgrade the adjoining flat roof areas have been undertaken. This 16 month programme was completed in March 2016 together with new lightening protection measures all of which was undertaken whilst the Market remained open to the public.
- 2.6 The Market is a key component of the City Centre's retail offer, attracts people to the Centre in its own right and contributes to the Centre's overall appeal. The City Centre Strategic Framework recognises the popularity of the Market as a shopping venue and its importance as an outlet for local produce. According to research, the Market is regularly visited by 77 % of all City Centre visitors which also demonstrates its reliance on the overall attractiveness of the City Centre.
- 2.7 The number of visitors estimated from footfall data to be entering the Market per week is approx. 90,000. In recent months Markets across the UK are showing a declining pattern of footfall and this is reflected in the data returns for Swansea.
- 2.8 Customer profiling shows a predominantly older age group using the Market along with lower income groups.
- 2.9 Over the years there has been a shift in the Market's core business away from traditional lines such as butchery, fruit, flower and vegetable stalls, clothing and footwear to a growth in the number of places to eat, supply and services and jewellery, cosmetics and leather goods. Developing an offer that appeals to a younger demographic and new prospective traders is therefore a key objective of the Market's marketing and stall lettings strategies.
- 2.10 Whilst high levels of satisfaction have been recorded amongst Market users together with the recent achievement of 'Best visitor experience' in the Swansea Life Awards, there are clearly many areas open for improvement, ranging from its appearance through to stall layout, pedestrian circulation, the condition of the main floor, the attractiveness of the entrances and a demand for toilets. Consultation with the traders in 2014 also determined that apart from a watertight roof, public toilets and improving the entrances were their top concerns

3. Existing Toilet Provision in the Market

- 3.1 There are currently no public toilets in Swansea Market. There are however, staff toilets and separate trader male and female facilities located on the first floor. Access to these is along the Union Street perimeter by means of two separate concrete stairwells which also provide through access to the first floor offices.

- 3.2 In terms of the make-up of these facilities, the staff toilets are unisex with a single WC cubical and wash hand basin. The male trader toilets, the dimensions of which are 4.1m x 3.8m x 2.8m high, have 2 wash hand basins, 2 WC cubicles and 4 urinals and the female toilets, measuring 5.75m x 4.3m x 2.8m high, include 3 wash hand basis and 5 WC cubicles.
- 3.3 A condition survey of the trader toilets was completed in March 2016. Whilst the appearance of these is acknowledged as being somewhat outdated, colleagues in Corporate Building Services have reported that these are generally of a reasonable standard of maintenance however a number of minor repairs and cosmetic improvements are needed the value of which is approximately £10,500. In addition there is currently no disabled toilet provision.
- 3.4 At present the trader facilities can only be accessed via one of two concrete stairwells. To achieve compliance with the Equality Act 2010 as well as best practice in designing for the disabled, converting the trader toilets for public use would need to provide access for disabled customers to the first floor. Installing a customer lift would address this however this would involve extensive and disruptive building works and significant costs.

4. Existing City Centre Toilet Facilities

- 4.1 Within the City Centre, Council run public toilets on Caer Street (near Castle Square), The Kingsway (adjoining the MSCP) and College Street (adjacent to Argos) have been closed for some time due to financial pressures.
- 4.2 There are however existing Council facilities in the Bus Station for which there is a small charge of 30p as well as those on the Marina (near the barrage) which are free to use. The Railway Station on High Street, the LC, Civic Centre and National Waterfront Museum provide public toilets. There are also conveniences in the Quadrant Shopping Centre together with those within the larger stores such as Debenhams and Marks and Spencer and the local food and beverage establishments.
- 4.3 Business premises in the City Centre are encouraged by means of a small grant from Welsh Government which is administered by the Authority to provide public facilities but there has been limited take-up given mainly due to the small sums involved.
- 4.4 Information regarding the public conveniences that are available in the City Centre and across Swansea are listed on the Council's website (<http://www.swansea.gov.uk/publictoilets>) however, this does not currently include those in the Quadrant or in the City Centre businesses.

5. Historic Toilet Provision & Reinstatement

- 5.1 Historically, there were public toilets in the Market which were located in what is now 39 Union Street which is next to the Union Street entrance to the Market (opposite Burger King). Access to these was from the frontage onto Union Street and the toilets were closed in the 1970s and converted for retail use by the Authority.
- 5.2 Over the years there have been multiple occupiers and up until recently the unit had been used as a site office for the contractors delivering the roof works but has been re-let for retail on a three year term to Valley Mill, who specialise in Welsh crafts.

- 5.3 A lease exists giving the tenant exclusive possession of the unit. Whilst a standard break clause could be invoked to give notice to vacate any negotiations with the tenant would need to be carried out by Corporate Property. Equally, the tenant has invested significant sums in upgrading the unit which is attractive and well managed, is paying approx. £12k-£15k in rent to the Council per annum and the Council is also saving £29,600 per year in Business Rates and £628 per annum in BID levy.
- 5.4 Considerations from a planning policy perspective are that whilst a non retail use could be considered if it had an attractive and active frontage tantamount to a shop front, for example a coffee shop – any use that deadened the frontage at such a key location, such as a public toilet, would not be supported.
- 5.5 An initial survey of 39 Union Street to assess the feasibility of reinstating the toilets, including outline costs and the practical and legislative requirements, has been undertaken by Corporate Building Services earlier in the year. Whilst the survey at this stage was high level and further investigation would be required, the findings show that the unit has existing drainage and waste outlet systems and its overall size of 57 square metres appears to be conducive to use as a public convenience in line with the Equality Act 2010 and access criteria.
- 5.6 Reinstatement from the street level from Union Street would be the most cost-effective method however this would derive little benefit to the Market. Building in access from within the Market would however be more expensive and disruptive.
- 5.7 High level costs for reinstating the toilets with access from within the Market are estimated at approximately £142,000.00; however, this would need to be subject to further surveys and contingencies for encountering any unknown variables.
- 5.8 There is no budget currently available to undertake the works as set out in paragraph 5.7.

6. Stall Conversion

- 6.1 The option of converting an existing stall or series of stalls for public toilets has been considered.
- 6.2 Focus first has been given to the potential use of the 3 stalls which are currently vacant. Due mainly to their size and location these are not however suitable.
- 6.3 The Market Lease allows for re-development and notice could be issued to existing tenants to vacate.
- 6.4 Initially two sites located on different sides of the perimeter of the Market have been identified, as per the plan below, as potential options each of which take in several existing businesses. These options reflect use of stalls which historically have been more difficult to let and are located in quieter areas.


SWANSEA MARKET
MARCHNAD ABERTAWA



6.5 The loss of retail space and annual rental income to the Council has been assessed and is set out in the table below. The latter would also be subject to Business Rates which are paid for direct by each tenant at present (where applicable).

Stall Affected	Current Use	Combined Annual Rent (approx.)	Combined Floor Space (approx.)
Option 1 - north-west corner			
Stall 14	Console Action	£16,700	458sqft
Stall 15	Thai Massage		
Option 2 – south-west corner			
Stall 59	Smiles Photography Studio	£26,000	570sqft
Stall 60	Get Fresh		
Stall 61	D. Capus Pet Food		

6.6 The ethics and reputational issues associated with evicting small businesses, some of whom have been long term tenants, is a key consideration for the Council as landlord and advocate of local business development and entrepreneurialism.

7. Management & Maintenance Responsibilities

7.1 The management, maintenance and operating costs associated with providing additional toilet facilities as an ongoing revenue obligation has been considered.

- 7.2 Based on the model operated at the Bus Station, the approximate income derived annually from the 30p charge is £33,400.
- 7.3 The toilets which are open seven days a week between 05.00 and 23.30 are staffed by 6 staff on a rota basis. The main operating cost is therefore for staff the budget for which is £147,000 per annum which excludes any agency related costs to cover sickness etc. General costs for consumables and maintenance are also an expense however these figures are not available at present.
- 7.4 Options to charge customers for use of the toilets and/or to recover the costs through the service charge element of the stall rents paid for by the Market traders are among the measures that would need to be explored on progress of a scheme.

8. Views of Market Traders

- 8.1 Informal feedback suggest that there is general support from the Market traders for public toilets in the Market on the basis that this will increase footfall and raise the profile of the facility.
- 8.2 In real terms, whilst shoppers' dwell time may increase marginally, it is subjective that public toilets would make a significant difference to the vitality of the Market particularly given that the locations under consideration are close to the entrances.
- 8.3 Prior to the occupation of 39 Union Street by Valley Mill, preference was being expressed by the Market traders for reinstatement of the facilities on Union Street but with access from within the Market. More recently views have been received for converting use of the south west corner of the Market (Option 2 above).
- 8.4 Formal consultation with the traders and other key stake-holders would be required to fully assess the appetite for public toilets and feasible options. Equally, gaining a better understanding of the potential economic impact of the proposal will inform a fuller assessment of costs versus benefits.

9. CAC Site Visit

- 9.1 Members of CAC were invited to attend a site visit of the Market on 18 April 2016 to review the options for toilet installation as set out above.
- 9.2 The proposal for converting the existing trader toilets was discounted on grounds of access and the substantive and costly building works given the current access restrictions.
- 9.3 Reinstatement of 39 Union Street was rejected on the basis of undermining the Council's strategy to promote retail uses in the City Centre 'core'. Its successful occupation by Valley Mill was also considered in terms of its positive impact on the appearance of the public realm along with the lettings income and Business Rates relief being derived.
- 9.4 Concern was expressed by committee members about giving existing traders notice to relinquish and convert their stalls as these are up and running small businesses some of whom have been long serving tenants.
- 9.5 During the meeting the group endorsed that an alternative approach be developed to progress public toilets within the Market and that this be considered in the context of the wider regeneration strategy for the Market and the City Centre as a whole.

10. Market Regeneration Strategy

- 10.1 Given its age and the issue of persistent leaks, the replacement of the Market roof was prioritised by Members in 2013 as Phase 1 of a programme of refurbishment on the basis that the remaining residual sums be allocated to other priorities once there was a full assessment of costs.
- 10.2 In order to progress this, a Feasibility Study Report was undertaken by architectural regeneration specialists The Urbanists.
- 10.3 This work was completed in May 2015 and provides a basic high level framework for the long term development of the Market which recognises the role of public toilets as part of a programme of improvements.
- 10.4 The Study proposes substantive and exciting changes to the entrances and layout to modernise and future-proof the Market for years to come, reinforce its place as a retail destination and ensure its connectivity with the extensive regeneration plans for the City Centre.
- 10.5 High level costs have been provided by The Urbanists the total value of which is estimated at £6 million. Given the Council's financial situation, there is no money available from Council sources and significant external funding will therefore be needed to deliver this programme.
- 10.6 The Council's allocated budget for the roof works was utilised as match funding to secure EU funds for the total cost of the roof works. The EU funding secured was significant, such that a residual of match funding remained (£390,000) on completion of the roof project. This residual budget was subject to a FPR7 report where Cabinet agreed in March 2016 to ring-fence it as match funding to support the wider City Centre regeneration programme to deliver the Council's Corporate Priority – Creating a Vibrant City and Economy.
- 10.7 At present there is no eligible external funding available to further the Market scheme however there is hope that further phases of Welsh Government VVP funding and/or European streams may be eligible, the latter of which will however be subject to Brexit negotiations.
- 10.8 There is also the opportunity to work with United Bank of Switzerland (UBS), who own the retail units surrounding the Market, to explore options to develop a joint venture. Initial discussions have taken place with UBS several months ago who have requested further detail.
- 10.9 Following on from the initial Feasibility Study, in order to be able to capitalise on funding opportunities as these become available and to progress a dialogue with UBS, further work is required to develop in more detail the outline design, costs and phasing of the proposed Market development programme and with particular reference to the provision of public toilets.
- 10.10 Whilst the Urbanists undertook the original Feasibility Study, any subsequent work would be subject to the development of a brief and tender process.
- 10.11 Cost estimates for this type of consultancy service are estimated at between £25,000 to £45,000 a budget for which will need to be considered.

10.12 The ability of Council officers to appropriately resource this project in the context of the significant development programme for the City Centre being progressed at the moment is a further consideration.

11. Conclusion

11.1 There is a political and public will to install public toilets in the Market. Various options to install such over the short term have been assessed and subsequently discounted on various practical, ethical and financial grounds.

11.2 A longer term approach is favoured whereby toilets are progressed in the context of an overall masterplan for the Market which will need to be subject to further feasibility work to inform potential phasing and the development of external funding opportunities.

11.2 Competition for funding and resources to support the feasibility and any follow-on works will be subject to competing priorities and a decision by Cabinet given the extensive regeneration programme being brought forward for the City Centre.

12. Recommendations

12.1 The following recommendations are provided to CAC to enable a scheme to be progressed:

12.1.1 Preliminary options to install toilet facilities in the Market over the short term are discounted.

12.1.2 Further scoping and feasibility work is endorsed to develop a programme of works for the Market with focus on public toilets on which external funding may be sought.

12.1.3 Consideration is given to how the feasibility and subsequent works may be funded and resourced in the context of the wider masterplan for the City Centre and competing priorities for funding.

12.1.4 A detailed Equality Impact Assessment (EIA) will be required at the appropriate time to identify specific equalities issues associated with this project.

Contact Officer: Lisa Wells, City Centre Manager
City Planning and Regeneration
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Agenda Item 6

Introduction to the tree policy from a Parks perspective.

1. What is a Tree Policy?

A tree policy is a set of guiding rules and principles that will determine how the authority manages trees within its care in a safe and sustainable way.

A tree policy will set out the authority's rules and objectives with regard to all aspects of arboricultural practices carried out on council owned trees and woodlands and protected trees and woodlands within the City and County of Swansea.

A tree policy has an important role as a communication tool for informing both the public and stake holders of what they can expect from the council and provides a consistent approach across council services that have responsibility for trees on their land. This point is most important to Parks as public understanding of common law is limited and the perception that we should carry out all tree work that they require is prevalent.

A tree policy will require the input and agreement of all departments that have trees and woodlands on their land as well as other departments that are responsible for trees, woodlands, the environment and tree planting.

2. What are the aims of a tree policy?

The aims of a tree policy are to ensure the safety, maintenance, care, protection and longevity of the authorities tree stock, maintain and encourage biodiversity, mitigate the inevitable effects of climate change and maintain and improve landscape quality and by doing this improve the quality of life for both residents and visitors to the city. These aims are achieved by;

2.1 Maintaining and improving tree cover within the City & County of Swansea

2.2 Encouraging the conservation, positive management and appropriate planting of trees and woodlands within the City & County of Swansea.

2.3 Promoting the importance of trees and woodlands within the City & County of Swansea and how they can shape the character and appearance of the local landscapes

2.4 Recognising the significant aesthetic, landmark, ecological, cultural and historic value that trees provide.

2.5 Effectively communicating, educating and engaging with the local community with regard to tree issues

2.6 Continuing to work towards proactive management of the council's tree stock by a process of surveys and inspections across all departments' portfolios

2.7 Providing clarity over why decisions and actions are taken.

2.8 Balancing the risk and nuisance to persons and property against other aims

2.9 Recognising the value of trees as a tangible asset.

3. Points to include within a policy within the Tree Services Unit remit.

3.1 Tree surveys and Inspections. Trees are a potential liability for the authority and the authority has a duty of care to ensure that trees belonging to them are safe. It is recognised that there is a need for local authorities to carry out tree surveys. Due to the scale of the task, tree data management tools are required. Parks and TSU already run Ezytreev which we have used since 2012. We have the planned schedule for initial survey work detailed and we are halfway into our second year of a four year cycle in carrying out this work. To date we have plotted and surveyed 24702 individual trees trees and 683 tree groups and woodlands

3.2 Planting and re-planting. A commitment should be considered with regard to planting and re-planting trees wherever possible on a one to one basis especially when a dominant landscape tree is removed with ample space around it. Larger tree sizes should always be considered as they are less prone to vandalism and more resistant to climatic changes until they are established as well as making instant impact on the landscape

3.3. Arboricultural works. It is recognised that pruning trees can weaken their structure and be sites for disease entry into the tree, therefore it is important to restrict the work we carry out to protect the tree stock wherever possible.

Accepted work should be restricted to; removing dead or diseased trees, clearing obstruction from highways pavements and footpaths, CCTV, street light obstructions, trees causing structural damage, where trees restrict repairs to infrastructure and formative pruning.

Pruning work to cut back overhang from gardens and houses will be evaluated on a tree by tree basis and work will remain discretionary and subject to the availability of funding

While we realise that pruning and removal of trees can't always be avoided, we have to be able to restrict the work we agree to carry out on our trees to ensure that the trees are not unduly damaged or weakened by over pruning. In other cases we must be able to refuse work that will not have much tangible benefit to the complainant or the tree.

Tree policies in general across the country will all state the same restrictions which are based within common law principles. These same restrictions will also be applied within the policy. The points to include are;

3.4 There is no right to light. Trees will not be cut back, reduced or felled to improve 'light'

3.5 There is no right to views. Trees will not be cut back or felled to produce or maintain views

3.6 There is no right to TV reception. Trees will not be cut back, reduced or felled to improve TV reception

3.7 General nuisances and seasonal phenomena. Trees will not be cut back, reduced or felled to improve or alleviate problems created by; leaf fall, suckers, seedlings, blossom, sap, fruit, nuts, bird droppings, insects, honeydew, algae on fences paths or other structures, valuation of property and blocked solar panels.

3.8 Other points to include for information would be:

What constitutes a dangerous or unsafe tree and how do we respond.

Stump removal and recycling of wood and chip

24 hour emergency cover

Ivy on trees

Tree roots and root damage

Subsidence

Telephone and Electric lines

Nature conservation; birds, bats and badgers.

Damage to council owned trees and vandalism

The environmental objectives of the authority.

Agenda Item 7

<u>Month/YR</u>	<u>Waste removed</u>	<u>Evidence collected</u>	<u>Unsuccessful investigations</u>	<u>Warning letters</u>	<u>Statutory Notice</u>	<u>Fixed Penalty EPA 1990 Section 46/47 Breach</u>
April 2015 (1365)	541	229	26	99	88	19
May 2015 (1096)	410	136	19	144		6
June 2015 (1453)	598	201	29	150	61	12
July 2015 (1288)	541	150	29	83	53	17
Aug 2015 (1067)	482	120	16	100	30	6
Sept 2015 (1232)	516	164	29	67	67	9
Oct 2015 (1350)	501	206	23	131	78	7
Nov 2015 (696)	301	145	5	40	50	10
Dec 2015 (1172)	479	112	15	135	25	7
Jan 2016 (1155)	526	124	16	49	34	9
Feb 2016 (1508)	584	174	23	87	48	6
March 2016 (1543)	571	162	35	167	42	5
April 2016 (1239)	362	175	17	202	43	7
May 2016 (1070)	316	126	21	82	40	6
June 2016 (1091)	350	108	23	98	32	6

The numbers in [brackets](#) below the dates, show the number of calls received in relation to flytipping issues and complaints received at Enforcement.

The columns should be read from left to right. E.g. in April 2015 1365 complaints and enquiries were received regarding flytipping at enforcement. From those complaints 541 incidents had waste removed. From the 541 incidents where waste was removed, 229 produced evidence. From those 229 pieces of evidence 26 investigations were carried out, 99 warning letters sent, 88 notices served and 19 fixed penalty notices were issued for breach of statutory notice etc.

Details of prosecutions have already been provided.

The Waste Enforcement Team also receive and investigate complaints regarding littering and dog fouling as part of their responsibilities.

Agenda Item 9

DEVELOPMENT CAC – 21 September 2016

WORK PROGRAMME 2016-2017

Date	Subject Area	Lead Officers
15 June 2016	Pedestrianisation of Wind Street	Stuart Davies / Mark Thomas
15 June 2016	Fly Tipping Policy	Ian Whettleton / Frances Williams
15 June 2016	Waste Management – Re-Use shop	Keith Coxon
6 July 2016 (Special)	Open Spaces Strategy	Andrew McTaggart Mark Russ Ian Beynon Jackie Rees- Thomas
20 July 2016	Draft Fly Tipping Policy	Ian Whettleton / Frances Williams
20 July 2016	Tree Policy	Martin Bignall
17 August 2016	Open Spaces Strategy	Andrew McTaggart Mark Russ Ian Beynon Jackie Rees- Thomas/Stephen Cable
17 August 2016	Review of Fly Tipping	Ian Whettleton / Frances Williams
21 September 2016	Swansea Market (Provision of a Public Toilet)	Lisa Wells
21 September 2016	Tree Policy	Martin Bignall
19 October 2016	Waste Management – Re-Use shop (Update)	Keith Coxon
TBC	Regional District Shopping Centres (2 nd site visit to Morrision)	Development CAC Members
TBC	Housing Estates Containing Unadopted (Private) Streets	
TBC	Regional District Shopping Centres (site visit to Mumbles)	Development CAC Members
TBC	Civic Amenity Sites	